

SELF-EVALUATION REPORT AND IMPROVEMENT PLAN 2022-2023

In the last year, we have looked at teaching and learning in our school to find out what we are doing well. What we did to find out what we were doing well, and what we could do better.

During the period August 2021– May 2022 we aimed to evaluate the following aspect(s) of teaching and learning:

- AFL Techniques
- Reflection /Target Setting
- Wellbeing/Mentoring
- Digital Learning- MSTeams
- STE(A)M
- Student Voice

Targets for the year were:

- *To further develop AFL in the classroom with emphasis on Co-creating Success criteria with students. Providing Formative Feedback on work and on records on Eportal. We also encouraged students to record Oral Feedback that was given.*
- *To build on the good practice of Differentiation and Reflection*
- *To build tutor/mentor relationships*
- *School commitment to Wellbeing visible to all students*
- *To build on our already high level of staff and student online collaboration*
- *To develop STE(A)M within the school community*
- *To build on good practice of Student Voice in School*
- Engage in ASIAM Friendly School Initiative
- Gain Safe and Supportive School Status
- Commence Active Schools Programme
- Update Subject Department Plans

Staff, student and Parental Surveys were used to evaluate these targets throughout the year.

This is what we plan to do in August 2022-May 2023:

- More regularised Formative Feedback on Reports to parents at set times during the year, with parents engaging with Eportal to view feedback, targets and reports.
- Use of UDL across all years and subjects to link with our Assessment Practices.
- Involving students to co-create success criteria and recording oral feedback
- Further develop STE(A)M within school community
- Digital Learning- Incorporate use of One Note along with MS Teams
- Continue to develop Student Voice and Parent Voice in Policy and Planning
- Provision Planning- Implement Positive Behaviour Strategy.
- Continue work on the Active Schools Programme
- Increase our focus on Sustainability- WWGS links- Take 1 Initiative.
- Continue participating in our Erasmus+ and ETwinning Projects.
- Develop a Creative School Plan to promote the arts and culture areas.
- Continue working on the Aslam Friendly School initiatives by creating a structure which fosters a culture that is inclusive of autistic students.

This is what you as parent/guardian can do to help:

- Ensure that your child is in school on time each day and remains in school for the duration of the school day.
- Check school journal and EPortal regularly
- Support the school in implementing the Code of Behaviour.
- Attend Parent Teacher Meetings and other meetings during the school year
- Participate in online surveys that may be forwarded to you during school year
- Encourage your child to pay particular attention to Formative Feedback given and discuss in relation to targets- encourage your child to reach these targets.
- Discuss reports with your child.
- Encourage your child to record oral feedback given and to reflect.
- Encourage your child to take greater ownership and responsibility for their learning.
- Download the school app to keep up to date with events

School time and holidays

The Department requires all post-primary schools to have **166 school days** each year, and a **28-hour school week**.

This year we had 166 school days. Our school week is 28 hours.

The Department sets out a **standardised school year and school holidays**.

This year we took all our school holidays within the permitted time.

The Department sets out arrangements for **parent/teacher meetings and staff meetings**.

This year we had 5 parent/teacher meetings and nine staff meetings, all in line with the Department's regulations.

Looking after the children in our school

The Department requires schools to follow the *Child Protection Procedures* it has set down. Our board of management has agreed in writing to do this.

All teachers know about the *Procedures* and we have told all parents about them and how we follow them. Our Designated Liaison Person (DLP) is Matthew Carr (Principal) and our Deputy DLP is Paula Molloy (Deputy Principal)

Enrolment and attendance

The Department requires schools to have and publish an admissions policy, to record and report attendance accurately, and to encourage high attendance and participation.

We have an admissions policy and it is published.

We reviewed (and updated) our admissions policy on: **[14/06/2022]**

We keep accurate attendance records and report them as required.

We encourage high attendance in the following ways:

- Reporting of attendance in all subjects on Eportal and reported on regularly.
- Teachers record student's attendance in all lessons.
- Good attendance is encouraged through year heads and meetings with parents.
- Teachers remind students of the importance of good attendance regularly in lessons.
- Management emphasise this at all information evenings to parents.

This is how you can help:

- Try to organise appointments after school hours or during the holidays.
- Discourage your child from Signing Out during the school day. If a teacher is absent for personal reasons or travelling on an extra-curricular activity then work is placed on MsTeams- this work is to be completed during the supervised class and as homework.
- Encourage your child to attend school daily and on time.

Positive behaviour for a happy school

The Department requires schools to have a code of behaviour, and asks us to consult parents and students about it. We do this. Our code of behaviour describes and supports positive behaviour. We have a very clear and high-profile anti-bullying policy in our school. All our school policies are available on the school website.