

Managing Communication with the School Community during Covid-19.

Mission Statement.

*We seek to promote a caring and committed school community
which will facilitate the education of our students*

and where each individual is valued as a unique human being.

“Is ar scáth a chéile a mhairimid”

Borrisokane Community College has many methods of communication with the school community including – verbal communication with students in the school, School Journal, EPortal, Letters, Email, Phone Call, Social Media (FaceBook, Twitter, Instagram), School Website, Meeting with Student and Parent/Guardians.

With the current guidelines from the Department of Education it is not possible to hold the normal parent/student/teacher meetings for year groups. To ensure communication with parents we have put the following in place:

Online Year Group Meetings

A text and email will be forwarded to each parent prior to each meeting and will be highlighted on social media.

Year Group	Meeting	Date
1 st Year	Information Meeting	September 2020
5 th Year	Information Meeting	October 2020
6 th Year	Information Meeting	November 2020
3 rd Year	Information Meeting	December 2020
5 th & 6 th LCA	Information Meeting	December 2020
2 nd Year	Information Meeting	January 2021
TY	Information Meeting	January 2021
3 rd Year & TY	Information Meeting Senior Cycle Options	February 2021
1 st Year	Information Meeting Subject Options	April 2021

2. Monthly Assessments and Feedback:

Class teachers are regularly assessing their students through:

- (i) Classwork
- (ii) Homework
- (iii) Projects

(iv) Assignments

(v) Tests

(vi) Observation of student's engagement in class.

EPortal results and comments are updated at the following times:

September, October, November, December, January/February, March/April, and end of school term for students not sitting state examinations.

Comments given by teachers will be formative in nature. Feedback includes telling where students have done well and what they may need to do to improve. It also includes reminding students of what they were aiming to achieve.

On the home page of EPortal students and parents will see targets which are agreed with teachers and following each assessment students and parents can see how progress is made against the target.

Parents will be reminded by text message to check EPortal when monthly assessments are uploaded to EPortal by class teachers.

Assessment Reports:

Assessment reports which in the past were posted to parents will now be available on EPortal. These reports will show students progress with feedback for parents. Reports will be uploaded to EPortal at the following times for each year group.

Year	Report 1	Report 2
First Year	December	June
Second Year	January	June
Third Year	December	March
Transition Year	January	June
Fifth Year	January	June
Sixth Year	November	March

3. Parents contacting Teachers: After viewing students results on EPortal parents may contact class teachers or Year Heads if they have any queries or suggestions.

Contact can be made by sending an email with the query to the class teacher/year head. If a parent does not have access to email, they can phone the school office and the teacher or year head can return a call to parents to discuss the situation.

Email addresses for all staff can be found on our website www.borrisokanecce.ie.

4. Feedback and discussion with students: Following the marking of assignments class teachers give students formative feedback on their piece of work. Students should carefully read this feedback and take on board the teacher's feedback when completing future assignments. If unclear about the feedback students may discuss this with their teacher. Parents should also familiarise themselves with feedback given to students which will help parents support their child's learning.

Students have a section in their school journal where they can record their goals for achieving their targets in all subjects. Targets can be reviewed and updated in EPortal if necessary.

5. Mentoring: At mentoring sessions which take place five times during the year students will be given time to view their EPortal results, feedback given and then they can update their goals for achieving their targets if required.