

Borrisokane Community College

FIRST AID POLICY



Mission Statement

We seek to promote a caring and committed school community which will facilitate the education of our students and where each individual is valued as a unique human being.

"Is ar scáth a chéile a mhairimid"

The **First Aid Policy** at Borrisokane Community College is in operation to ensure that every student, member of staff and visitor will be looked after in the event of an accident or becoming unwell.

In the event of an accident all members of the school community should be aware of the following procedure.

Aims:

The aims of the First Aid Procedures are as follows:

- To assess and treat minor injuries.
- To identify major injuries and treat same.
- To provide basic First Aid treatment for minor injuries.
- To provide a common approach for administering First Aid
- To ensure that safe practices are being followed in the administration of First Aid.

First Aid Procedures

Minor accident or injury is one where a child has received scrape, graze, bump or minor cut to arm, leg or body.

Serious accident or injury is one where child has received injury which may require further treatment, or any head injury.

First Aid will be given to a student who becomes unwell during school activities.

Location of First Aid:

There is a First Aid box in the staff room and in all practical classrooms in the school. The post holder with responsibility for First Aid will replenish the First Aid boxes and ensure that they contain all necessary equipment. Teacher should inform post holder when supplies are needed.

Administering First Aid

All staff members will treat pupils requiring First Aid.

Content of First Aid Kit:

- Disposable gloves, Icepack, Sterile Saline Pods, Surgical Tape, Bandages, Moist Sterile Wipes, Dressing, Scissors.
- Travel First Aid Bags are taken by the teacher on out of school activities.

Treatments:

- Cuts, grazes, blood injuries –Staff member, while wearing disposable gloves cleans wound using sterile wipes.
- All gloves and waste are discarded after each injury.
- Sprains/suspected breaks – ice pack applied. Parents/Guardians are contacted if necessary.
- Head Injuries are always checked and reported to management. The injured child is monitored, and Parents/Guardians are notified.
- The purpose of the telephone call is to alert Parents/Guardians of the possibility of concussion symptoms emerging later, when child has left school.

Treatment of Serious Injury

- In case of emergency, teacher present will call for support.
- Management will be notified and if it is considered prudent, an ambulance will be called. Parents/Guardians will be contacted.
- Medication will be given in accordance with Administration of Medication Policy.

Records:

- An Accident Report Form is filled out for all serious injuries or accidents. Accident Report Form available from the school office.
- These records are submitted to Tipperary ETB, and a copy is retained in the school office.

Enrolment:

- Child's enrolment form allows Parents/Guardians to inform the school regarding a pupil's health/allergies.
- Parents should inform the school if there is any updated information.
- Staff will be informed as appropriate.

Staff Training.

- Staff training is organised through Tipperary ETB.

This policy was ratified by Borrisokane Community College Board of Management on June 14th 2018.

This Policy will be reviewed on a regular basis.

