**LEAVING CERT APPLIED 2018/2109 April 2018**

Dear Parent/Guardian,

We hope your son/daughter will enjoy and benefit from the Leaving Cert Applied Programme beginning in August 2018. In order to confirm your son/daughter’s place on the LCA programme the following must take place:

1. The application form is completed and signed by you and your son/daughter.

2. Work Experience placements and details are confirmed and filled in the relevant form.

3.The €50 towards the Leaving Cert Applied fund is paid via WAY2PAY.

The date for returning the completed forms and paying the fund money is Fri May 4th.

All forms must be returned to Ms.Cunningham in office 115 before Fri May 4th at 2pm.

To ensure your son/daughter achieves their potential in the LCA programme we ask that you have read and completed the enclosed documents.

If you have any queries please contact the school on the above number.

Yours sincerely,

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Matthew Carr (Principal) Orla Cunningham(Coordinator)